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VIDARBHA INSTITUTE OF TECHNOLOGY

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"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2017-18/03/ 305


Date: 13.07.2017

NOTICE OF MEETING

It is proposed to conduct meeting of Internal Quality Assurance Cell (IQAC) of VIT, on 27.07.2017 at 02:00 PM in the Board Room, Admin Block.

Meeting Agenda:

1. To approve the minutes of the previous meeting.
2. To discuss about Budget requirement and allocation
3. Result analysis of the College
4. Training and placement
5. Academic council
6. Add-on Courses
7. Reconstitution of IQAC Committee
8. Any other subject with the permission of the Chair


Prof. Nitesh Bodne
IQAC Chairman / Principal
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur

Copy to: Vice-Principal, All Dept. HOD's (CSE/ECE/EE/ME/FY), Librarian, Sys. Admin., Academic Coordinator, Local Society, Member – Students, Alumni Co-ordinator, Industrialist.



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"NAAC ACCREDITED"

Minutes of Meeting

Proceedings of the Internal Quality Assurance Cell (IQAC) committee meeting held on 27.07.2017 at 02:00PM in the Board Room, Admin Block

Members Present:

Sr. No.	Designation	Name	Signature
1	Chairperson	Dr.D. S. Deshmukh	
2	IQAC Coordinator	Prof. Nilesh P. Bodne	
3	A Senior Administrative Officers	Mr. P. C. Raut	
		Mr. R.G.Nagose	
4	Teachers	Prof. Vaibhav H.Bankar	
		Prof. Pravin G.Kulurkar	
		Prof. Vinay Keshwani	
		Prof. Shweta P. Deoskar	
5	Member from the Management	Dr. Pooja J Maheshwari	
		Mr. Darshan Maheshwari	
6	Nominee from Local Society	Dr. G. S. Bihade	

Following discussion were made in the meeting:

1. To approve the minutes of the previous meeting.

Members unanimously approved minutes of the previous meetings.

2. To discuss about Budget requirement and allocation

Honourable Chairperson informed all the HOD's to submit the budget required for the departments, in the prescribed format. Also he informed the librarian to submit the budget required to procure text books, online journals.



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3. Result analysis of the College

Chairperson has told the members that the results of even semester of all departments are satisfactory. Member from local society ask the HOD's to take some remedial /tutorial classes to improve the results.

All the members agreed for this point and chairperson has told the committee that this will be implemented before the next semester examinations.

4. Training And Placement activity

Chairperson given the statistics of number of trainings conducted by different companies to the final year students to prepare the students to clear written test and interview during placements.

5. Academic council

Prof. Nilesh Bodne, Academic coordinator informed about the calendar of events for the academic session 2017-18. Members have suggested that the academic calendar should also include slots for conducting conferences / FDP's / Extracurricular activities.

6. Introduction to Add-on Courses

Coordinators discuss the curricular aspect of the academic program and suggest improvements by introducing Add-On courses.

7. Reconstitution of IQAC Committee

Chairperson has informed the members that the IQAC has established on 08-06-2016. The members of the committee were nominated for one years from 07-06-2016 to 31.06.2017.

Dr. Manish Bihade informed the committee that he may not be available for next period of IQAC committee. He thanked the chairperson and other committee members.


Chairperson and the committee wholeheartedly thanked Dr. Manish Bihade for his support and cooperation, valuable suggestions to improve quality of the institution.

8. Any other subject with the permission of the Chair

-NIL-

Meeting ended with vote of thanks to the Chair.


IQAC Coordinator
Prof. Nilesh P. Bodne


IQAC Chairman
Prof. Nilesh Bodne / Principal
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur



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"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2017-18/03

ACTION TAKEN REPORT

Of the meeting held on 27.07.2017

1. To approve the minutes of the previous meeting.

Members unanimously approved minutes of previous meetings.

2. To discuss about Budget requirement and allocation

HOD's submitted the Budget proposals to the Budget Committee for the financial year 2017-18.

3. Result analysis of the College

Remedial classes were conducted for the students and the results are improved.

4. Training and Placement

Technical Training for Programming was included as the part of the training.

5. Academic council

Prof. Nilesh Bodne, Academic coordinator prepared the calendar of events for the Odd semester of 2017-18. Departments prepared the departmental calendar of events in-line with the college calendar of events. The calendar of events includes the slots for conducting Conference's / FDPs' / Extracurricular activities.

6. Introduction to Add-on Courses.


All members agree to introduce Add-on Courses in upcoming academic session.


7. Reconstitution of IQAC Committee

The New committee will be reconstructed.

8. Any other subject with the permission of the Chair

NA


IQAC Coordinator
Prof. Nilesh P. Bodne


IQAC Chairman
Dr. D. S. Deshmukh / Principal
Uti (Bhiwapur), Umrer Road, Nagpur



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2017-18/04

Date: 16.10.2017

NOTICE OF MEETING

It is proposed to hold meeting of Internal Quality Assurance Cell (IQAC) of VIT, on 30.10.2017 at 11:00 AM in the Board Room, Admin Block.

Meeting Agenda:

1. To approve the minutes of the Previous meeting
2. Welcome of new member to IQAC Committee
3. Discuss about Training and placement
4. To discuss about NAAC visit.
5. To conduct Parents Teacher meeting
6. Discussion on Feedback.
7. Conduction of conferences/ workshop/ FDP.
8. Any other subject with the permission of the Chair

Dr. Sanjay S. Uttarwar
IQAC Chairman / Principal
PRINCIPAL

VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur

Copy to: Vice-Principal, All Dept. HOD's (CSE/ECE/EE/ME/FY), Librarian, Sys. Admin., Academic Coordinator, Local Society, Member - Students, Alumni Co-ordinator, Industrialist.



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"NAAC ACCREDITED"

Minutes of Meeting

Proceedings of the Internal Quality Assurance Cell (IQAC) committee meeting held on 30. 10.2017 at 11:00 A.M. in the Board Room, Admin Block.

Members Present:

Sr. No.	Designation	Name	Signature
1	Chairperson	Dr. Sanjay S. Uttarwar	
2	IQAC Coordinator	Prof. Nilesh P. Bodne	
3	A Senior Administrative Officers	Mr. P. C. Raut	
		Mr. R.G.Nagose	
4	Teachers	Prof. Vaibhav H. Bankar	
		Prof. Pravin G. Kulurkar	
		Prof. Sachin Jambhulkar	
		Prof. Gautam Moon	
5	Member from the Management	Dr. Pooja J Maheshwari	
		Mr. Darshan Maheshwari	
6	Nominee from Local Society	Dr. G.S. Natrajan	
7	Member from student	Ms. Neha Dardemal	
8	Member from Alumini	Mr. Pratik Vinod Gawali	
9	Member from Employer/Industrialist/Stakeholder	Mr. Bhupesh Gautam	

Following discussion were made in the meeting:

1. To approve the minutes of the previous meeting.

Members unanimously approved minutes of the previous meetings.

2. Welcome of new member to IQAC Committee.

IQAC coordinator welcomed the new member for the IQAC meeting and introduced to all the members of the committee.

3. Discuss about Training and placement.

Training and placement coordinator inform, statistics of number of training conducted by different companies to the final year students to prepare the students to clear written test and interview during placements.

Placement officer informed to the members about the placement activities, number of students placed in different companies.



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4. To Discuss about NAAC Visit

The strength and weakness of the institute NAAC Peer team namely, Prof. Shashi Dhiman, Prof. Surekha Bhanor and Prof.(Dr.) Pragya Shukla has discussed with all HODs and faculty members. Respected HODs were instructed to take necessary action at departmental level.

5. To conduct Parents Teacher meeting

Members discussed about the Parent's teacher meeting. Chairperson informed to all HOD's to plan and conduct PTM for the current semester in the month of November. All the HOD's agreed and informed that will be planned.

6. Conduction of conferences/ workshop/ FDP

Coordinator-IQAC explain that the national level conferences/workshop/FDP will be conducted in this academic session.


7. Discussion on Feedback

Prof. Nilesh Bodne, academic coordinator has given the feedback of the odd semester. Staff will be appreciated from the management for Excellent in feedback. HOD will interact with the staff having average/poor in feedback and gave suggestions to improve his feedback. Members satisfied with the feedback system of the institution.

8. Any other subject with the permission of the Chair

-NIL-

Meeting ended with vote of thanks to the Chair.


IQAC Coordinator
Prof. Nilesh Bodne


IQAC Chairman
Dr. Sanjay S. Uttarwar / Principal
PRINCIPAL
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur



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"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2017-18/04

ACTION TAKEN REPORT

Of the meeting held on 30.10.2017.

1. To approve the minutes of the previous meeting

Member unanimously approved minutes of previous meetings.

2. Discuss about Placement & Training

Placement team submitted the list of companies visiting campus for academic year 2017-18.

3. To conduct Parents Teacher meeting

PTM has conducted for students in the month of Nov-2017.

4. To discuss about NAAC Visit

HODS Agreed to take necessary action department wise.

5. Discussion on Feedback

HOD's interacted and counseled with staff members who are having low CGPA feedback to improve their teaching methodology.

6. Conduction of conferences/ workshop/ FDP

HOD MECH has express to conduct National Level Conference.

7. Any other subject with the permission of the Chair

NA


IQAC Coordinator
Prof. Nilesh Bodne


IQAC Chairman
Dr. Sanjay S. Uttarwar / Principal
PRINCIPAL
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2017-18/05 / 3634

Date: 01-11-2017

NOTICE OF MEETING

It is proposed to conduct meeting of Internal Quality Assurance Cell (IQAC) of VIT, on 02-11-2017 at 02:00 PM in the Board Room, Admin Block.

Meeting Agenda:

1. To approve the minutes of the previous meeting
2. Training and Placement
3. Academic council
4. Discuss regarding CR meeting
5. To discuss regarding planning of FDP/ workshops/conferences/seminar
6. Conduction for administrative training program for non-teaching staff.
7. Any other subject with the permission of the Chair

Dr. Sanjay Uttarwar

Principal

VIDARBHA INSTITUTE OF TECHNOLOGY

Uti (Bhiwapur), Umrer Road, Nagpur

Copy to: Vice-Principal, All Dept. HOD's (CSE/ECE/EE/ME/FY), Librarian, . Sys. Admin., Academic Coordinator, Local Society, Member – Students, Alumni Co-ordinator, Industrialist.



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"NAAC ACCREDITED"

Minutes of Meeting

Proceedings of the Internal Quality Assurance Cell (IQAC) committee meeting held on 02-11-2017 at 02:00PM in the Board Room, Admin Block

Members Present:

Sr. No.	Designation	Name	Signature
1	Chairperson	Dr. Sanjay S. Uttarwar	
2	IQAC Coordinator	Prof. Nilesh P. Bodne	
3	A Senior Administrative Officers	Mr. P. C. Raut	
		Mr. R.G.Nagose	
4	Teachers	Prof. Vaibhav H.Bankar	
		Prof. Pravin G.Kulurkar	
		Prof. Sachin Jambhulkar	
		Prof. Gautam Moon	
5	Member from the Management	Dr. Pooja J Maheshwari	
		Mr. Darshan Maheshwari	
6	Nominee from Local Society	Dr.G.S.Natrajan	
7	Member from student	Ms. Neha Dardemal	
8	Member from Alumni	Mr. Pratik Vinod Gawali	
9	Member from Employer/Industrialist/Stakeholder	Mr. Bhupesh Gautam	

Following discussion were made in the meeting:

1. To approve the minutes of the previous meeting.

Members unanimously approved minutes of the previous meetings.

2. Training and Placement

T/P Coordinator given the statistics of number of trainings conducted by different companies to the final year students to prepare the students to clear written test and interview in placements.



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3. Academic council

Prof. Nilesh Bodne, Academic coordinator informed for the regular conduction for the classes.

4. Conduction for administrative training program for non-teaching staff

Chairperson has express to conduct one day training program for non-teaching staff within this month.

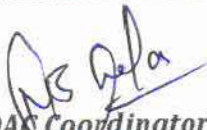
5. To discuss regarding planning of FDP/workshops/conferences/seminar

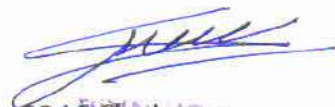
IQAC Coordinator has express to conduct FDP/workshops/conferences/seminar for the betterment of student and staff.

6. Any other subject with the permission of the Chair

-NIL-

Meeting ended with vote of thanks to the Chair.


IQAC Coordinator
Prof. Nilesh P. Bodne


IQAC Chairman
Dr. S. S. Uttarwar / Principal
Uti (Bhiwapur), Umrer Road, Nagpu



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"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2017-18/05

ACTION TAKEN REPORT

For the meeting held on 27.07.2017 at 02:00PM

1. To approve the minutes of the previous meeting.

Member unanimously approved minutes of previous meetings.

2. Training and placement

Technical Training for Programming was included as the part of the training.

3. Academic council

Conducted academic activities as per departmental calendar and scheduled time table.

4. To discuss regarding planning of FDP/workshops/conferences/seminar

ECE Department will conduct one FDP and Seminar.

CSE Department will conduct seminar on IPR.

First year department will conduct seminar.

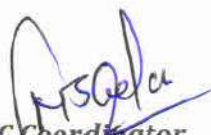
National level conference will be organized by Mechanical department in the month of Dec-2017


5. Conduction for administrative training program for non-teaching staff

HOD CSE has express to conduct one day training program for non-teaching staff.

6. Any other subject with the permission of the Chair

NA


IQAC Coordinator
Prof. Nilesh P. Bodne


IQAC Chairman
Dr. Sanjay S. Uttarwar / Principal
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhamburda), Umrer Road, Nagpur



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"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2017-18/06 / 448

Date: 12.01.2018

NOTICE OF MEETING

It is proposed to hold 6th meeting of Internal Quality Assurance Cell (IQAC) of VIT, on 27.01.2018 at 03:00PM in the Board Room, Admin Block.

Meeting Agenda:

1. To approve the minutes of the previous meeting
2. Teaching learning process
3. Discuss about Students Internship
4. Feedback from Stakeholders
5. Add-On Courses
6. To discuss regarding planning of FDP/ workshops/conferences/seminar
7. Any other subject with the permission of the Chair

Dr. Sanjay S. Uttarwar

VIDARBHA INSTITUTE OF TECHNOLOGY
IQAC Chairman / Principal
Uti (Bhawapur), Umrer Road, Nagpur

Copy to: Vice-Principal, All Dept. HOD's (CSE/ECE/EE/ME/FY), Librarian, Sys. Admin., Academic Coordinator, Local Society, Member - Students, Alumni Co-ordinator, Industrialist



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"NAAC ACCREDITED"

Proceedings of the 6th Internal Quality Assurance Cell (IQAC) committee meeting held on 27.01.2018 at 03:00PM in the Board Room, Admin Block

Members Present:

Sr. No.	Designation	Name	Signature
1	Chairperson	Dr. Sanjay S. Uttarwar	
2	The Teacher as Coordinator of the IQAC	Prof. Nilesh P. Bodne	
3	A Senior Administrative Officers	Mr. P. C. Raut	
		Mr. R.G.Nagose	
4	Teachers	Prof. Vaibhav H.Bankar	
		Prof. Pravin G.Kulurkar	
		Prof. Sachin Jambhulkar	
		Prof. Gautam Moon	
5	Member from the Management	Mrs. Pooja J Maheshwari	
		Mr. Darshan Maheshwari	
6	Nominee from Local Society	Dr.G.S.Natrajan	
7	Member from student	Ms. Neha Dardemal	
8	Member from Alumni	Mr. Pratik Vinod Gawali	
9	Member from Employer/Industrialist/Stakeholder	Mr. Bhupesh Gautam	

Following discussion were made in the meeting:

1. To approve the minutes of the previous meeting

Members unanimously approved minutes of the previous meetings.

2. Training on teaching learning process

Prof. Nilesh Bodne has informed the members, to use more ICT tool to improve their teaching process and made teaching effective.



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3. *Discuss about Students Internship*

It was discussed to plan for internship program for students as per the university curriculum. The HOD's informed that it was already planned for the students.

4. *Feedback from Stakeholders*

Chairperson asked the HOD's to collect feedback from students, parents, alumni and employers and results of analysis of feedbacks will be discussed in the next meeting. HOD's informed that the feedbacks will be taken in the meetings with parents, alumni and employers, Teachers.

5. *Add-on Courses*


Chairperson asked the HOD's about the status of add-on courses.


6. *To discuss regarding planning of FDP/ workshops/conferences/seminar*

IQAC Coordinator appreciate CSE department for the successful conduction of FDP, also has express to conduct FDP/workshops/conferences/seminar

7. *Any other subject with the permission of the Chair*

Meeting ended with vote of thanks to the Chair.


IQAC Coordinator
Prof. Nilesh P. Bodne


IQAC Chairman
Dr. Sanjay S. Uttarwar/ Principal
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2017-18/06

ACTION TAKEN REPORT

Of the meeting held on 27.01.2018.

1. To approve the minutes of the previous meeting

Members unanimously approved minutes of the previous meetings.

2. Discuss about Students Internship

Students from core branches of engineering took internship in various industries.

3. Feedback from Stakeholders

Feedback will be collected from students, teachers and alumni's. The improvement aspects suggested by the stakeholders were taken into cognizance by the departments.

4. Add- On Courses


HODS informed about the successful completion of add-on Courses.

5. To conduct Workshop/conferences/FDP

Mechanical Department will conduct workshop on Research Methodology.

6. Any other subject with the permission of the Chair

NA


IQAC Coordinator
Prof. Nilesh P. Bodne


IQAC Chairman
Dr. Sanjay S. Uttarwar/ Principal